



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED

JAAP GENERAL MERCHANDISE
Lucena, City

Sir/Madam,

The attached **Purchase Order No. 2024-04-0172** are already approved so **NOTICE** is given to **JAAP GENERAL MERCHANDISE** for the purchase replacement of glass door requested by **N. Guinto - RESEARCH** with **PR No. 2024-01-0328**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : APR 24 2024

Name of the Representative of the of the Bidder: JAAP GENERAL MERCHANDISE

Authorized Signature: 